

## **LICENSING SUB-COMMITTEE**

**Venue: Virtual Meeting via  
Microsoft Teams**

**Date: Tuesday, 1 December 2020**

**Time: 9.30 a.m.**

## **A G E N D A**

1. To determine whether the following items should be considered under the categories suggested in accordance with Part 1 of Schedule 12A (as amended March 2006) of the Local Government Act 1972.
2. To determine any item(s) which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Consideration of an application (made in accordance with s.17 of the Licensing Act 2003) for the Grant of a Premises Licence for "20 The Pastures", 20 The Pastures, Todwick, Sheffield, S26 1JH (Pages 1 - 38)

**Committee Name and Date of Committee Meeting**

Licensing Sub-Committee – 1<sup>st</sup> December 2020 (09:30 am)

**Report Title**

Consideration of an application (made in accordance with s.17 of the Licensing Act 2003) for the Grant of a Premises Licence for “20 The Pastures”, 20 The Pastures, Todwick, Sheffield, S26 1JH.

**Report Author(s)**

Alan Pogorzelec, Licensing Manager, Community Safety and Street Scene  
01709 254955

**Report Summary**

On the 8<sup>th</sup> October 2020, an application was made for a premises licence in relation to “20 The Pastures”, 20 The Pastures, Todwick, Sheffield, S26 1JH. The premises has most recently operated as soft furnishings / carpet retailer.

The applicant is seeking a licence to permit the provision of regulated entertainment (in the form of recorded music) and the retail sale of alcohol for consumption on the premises only.

Following the submission of the application paperwork, representations were received from the Council’s Community Protection Unit and three other interested parties. In addition, South Yorkshire Police and RMBC Licensing have agreed conditions with the applicant that are intended to address any concerns that the Responsible Authorities may have had in relation to the application. Further detail on these matters is provided within the main body of the report.

## **Recommendations**

1. That the Licensing Sub-Committee considers the information contained within this report (and associated appendices) along with any additional information presented at the hearing and subsequently determines the application that has been made.
2. The Licensing Sub-Committee should inform the Licensing Manager of the decision in accordance with the requirements of the Licensing Act 2003 and Regulations made thereunder.

## **List of Appendices Included**

- Appendix 1 Location details
- Appendix 2 Application form received on 8<sup>th</sup> October 2020
- Appendix 3 Representation received from Rotherham MBC Community Protection Unit.
- Appendix 4 Representations received from Interested Parties
- Appendix 5 Conditions agreed with South Yorkshire Police
- Appendix 6 Conditions agreed with Rotherham MBC Licensing

## **Background Papers**

Rotherham MBC Statement of Licensing Policy 2020 -2025  
(available at [www.rotherham.gov.uk/licensing](http://www.rotherham.gov.uk/licensing))

Revised guidance issued under section 182 of the Licensing Act 2003 (April 2018)  
(available at <https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>)

## **Council Approval Required**

No

## **Exempt from the Press and Public**

No

**Consideration of an application (made in accordance with s.17 of the Licensing Act 2003) for the Grant of a Premises Licence for the premises described as “20 The Pastures”, 20 The Pastures, Todwick, Sheffield, S26 1JH.**

**1. Background**

- 1.1 The application has been made by Ms Gillian Farrington-Lee and Mr Garry Astle for a Premises Licence at “20 The Pastures”, 20 The Pastures, Todwick, Sheffield, S26 1JH. The applicant is seeking a licence to permit the retail sale of alcohol for consumption on the premises only and the provision of regulated entertainment (in the form of recorded music). The location of the premises is shown at Appendix 1.
- 1.2 The premises does not currently have the benefit of a Premises Licence and has previously operated as a soft furnishings / carpet retailer. The applicant has recently acquired the premises with the intention of redeveloping the property and changing the nature of the business to one which is primarily the consumption of a food and drink on the premises (including the sale and consumption of alcoholic beverages). Further detail in relation to the business model can be provided by the applicant at the hearing should this be required. A copy of application can be found at Appendix 2.
- 1.3 There is a prescribed period of 28 days following the submission of an application during which time interested parties / responsible authorities may submit representations in relation to the application.
- 1.4 At the end of the prescribed period, four representations had been received – one from the Council’s Community Protection Unit and the remaining three from local residents (or representative organisations):
  - i. Todwick Parish Council
  - ii. Ms JG (on behalf of A & J G)
  - iii. Anonymous resident
- 1.5 In addition to the representations that had been received, the following Responsible Authorities have put forward conditions that should be added to the licence should it be granted, this has been discussed with the applicant who as agreed to offer these conditions for inclusion on the licence:
  - South Yorkshire Police
  - Rotherham MBC Licensing

**2. Key Issues**

The application

- 2.1 The applicant is seeking authority for the following licensable activities to take place at the premises:



- Retail sale of alcohol (for consumption on the premises only) between the hours of 1200hrs and 2300hrs Sunday to Monday

The applicant has also specified seasonal hours as follows:

– New Year's Eve until 0100hrs

- Provision of Regulated Entertainment (Recorded Music – described in the application as “soft background music”) between the hours of 0900hrs and 2300hrs Monday to Sunday.

2.2 The applicant has stated that the opening times of the premises are 0900hrs to 2330hrs Monday to Sunday

The applicant has also specified seasonal hours as follows:

– New Year's Eve until 0130hrs.

#### Representations received

2.3 Four representations have been received, one from the Council's Community Protection Unit and the remainder from local residents (or groups representing local residents).

2.4 The representation from the Community Protection Unit cites the following concerns:

- Noise nuisance.
- Proximity of residential properties.
- Inadequate sound proofing measures.

2.5 Full details of this representation can be found in Appendix 3.

2.6 The representation from Todwick Parish Council cites the following concerns:

- Noise nuisance.
- Road safety concerns.
- Proximity of residential properties and the impact on local residents.

2.7 The representation from Ms JG cites the following concerns:

- Traffic flow and associated safety issues due to narrowing of streets caused by the parking of patrons.
- Noise and other disturbance at night.

2.8 The representation from the anonymous resident cites the following concerns:

- Noise, litter, parking and behaviour.

2.9 Full details of these representations can be found in Appendix 4.

2.10 Those that have made representations have been invited to the hearing today and if attending will be given the opportunity to address the Sub-Committee in relation to the matters of concern.

2.11 Members of the Sub-Committee should give full consideration of the issues raised by interested party when determining the application.

#### Agreed conditions

2.12 In addition to the above, a number of Responsible Authorities have agreed licence conditions with the applicant, these are attached to this report as follows:

- Appendix 5 – conditions agreed with South Yorkshire Police
- Appendix 6 – conditions agreed with Rotherham MBC Licensing

2.13 These conditions should be added to the licence should it be granted.

#### Important considerations in relation to Regulated Entertainment

2.14 As the applicant has indicated an intention for there to be live and / or recorded music at the premises, it is important that the following information is brought to the attention of the Licensing Committee.

2.15 There are a number of exemptions that mean that a licence (or other authorisation) under the 2003 Act is not required. The following activities are examples of entertainment which are not licensable:

- Incidental music – the performance of live music or the playing of recorded music if it is incidental to some other activity (see below).
- A spontaneous performance of music, singing or dancing.
- Stand-up comedy.

2.16 Whether or not music is “incidental” to another activity will depend on the facts of each case. In considering whether or not live or recorded music is incidental, one relevant factor could be whether, against a background of the other activities already taking place, the addition of music will create the potential to undermine the promotion of one or more of the four licensing objectives of the 2003 Act. Other factors might include some or all of the following:

- Is the music the main, or one of the main, reasons for people attending the premises and being charged?
- Is the music advertised as the main attraction?
- Does the volume of the music disrupt or predominate over other activities, or could it be described as 'background' music?

2.17 In addition to the above, as a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

2.18 The deregulatory changes mean that, for example, a performance of live music taking place between 07.00 and 23.30 on a particular day is licensable in respect of activities taking place between 07.00-08.00 and 23.00-23.30. Similarly, where the audience for a performance of recorded music, those activities are licensable if, and for so long as, the number of people in the audience exceeds 500.

2.19 Anyone involved in the organisation or provision of entertainment activities – whether or not any such activity is licensable under the 2003 Act – must comply with any applicable duties that may be imposed by other legislation relevant to the event (e.g. in areas such as crime and disorder, fire, health and safety, noise, nuisance and planning). Any such person should take steps to be aware of relevant best practice, and may find responsible authorities a useful source of expert support and advice.

2.20 If the Licensing Committee grant the licence, and the licence includes permission for the retail sale of alcohol, then any live or recorded music taking place at the premises (subject to the above requirements) will not be licensable between the hours of 0800hrs and 2300hrs. In addition, any conditions that are applied to live or recorded music will not be effective during these hours (subject to certain conditions being met). Further detail in relation to conditions is contained within section 3 of this report.

### **3. Options available to the Licensing Sub-Committee**

3.1 A licensing authority must carry out its functions under the Licensing Act with a view to promoting the licensing objectives:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

3.2 In considering this matter, the Committee should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be. In reaching the decision, regard must also be had to relevant provisions of the national guidance and the Council's licensing policy statement. In relation to this application, the options available to the Committee are:

- To grant the licence subject to the conditions consistent with the operating schedule accompanying the application, which the Panel may modify to such extent as they consider appropriate; or
- To reject the whole or part of the application (which may include the omission of certain licensable activities from the licence and / or the refusal to specify a particular individual as the Designated Premises Supervisor).

3.3 The statutory guidance makes it clear that Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

3.4 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

3.5 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would

impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. The licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business (if appropriate).

- 3.6 The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination. Conditions may be placed on the licence (if granted) – further information in relation to conditions is provided later in this report.
- 3.7 All licensing determinations should be considered on the individual merits of the application. The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve. Findings on any issues of fact should be on the balance of probability.
- 3.8 It is important that a licensing authority should give comprehensive reasons for its decisions in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal.

#### Conditions

- 3.9 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.
- 3.10 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below.

Proposed conditions

- 3.11 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.
- 3.12 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention.

Consistency with steps described in operating schedule

- 3.13 The 2003 Act provides that where an operating schedule or club operating schedule has been submitted with an application and there have been no relevant representations made by responsible authorities or any other person, the licence or certificate must be granted subject only to such conditions as are consistent with the schedule accompanying the application and any mandatory conditions required under the 2003 Act.
- 3.14 Consistency means that the effect of the condition should be substantially the same as that intended by the terms of the operating schedule. If conditions are broken, this may lead to a criminal prosecution or an application for a review and it is extremely important therefore that they should be expressed on the licence or certificate in unequivocal and unambiguous terms. The duty imposed by conditions on the licence holder or club must be clear to the licence holder, club, enforcement officers and the courts.

Imposed conditions

- 3.15 The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises.
- 3.16 It is possible that in some cases no additional conditions will be appropriate to promote the licensing objectives.

Conditions relating specifically to live and recorded music

- 3.17 Any existing licence conditions (or conditions added on a determination of an application for a premises licence) which relate to live music or recorded music remain in place, but are **suspended** between the hours of 08.00 and 23.00 on the same day where the following conditions are met:
- at the time of the music entertainment, the premises are open for the purposes of being used for the sale or supply of alcohol for consumption on the premises;
  - if the music is amplified, it takes place before an audience of no more than 500 people; and
  - the music takes place between 08.00 and 23.00 on the same day.
- 3.18 Whether a licence condition relates to live or recorded music will be a matter of fact in each case. In some instances, it will be obvious that a condition relates to music and will be suspended, for example “during performances of live music all doors and windows must remain closed”. In other instances, it might not be so obvious: for example, a condition stating “during performances of regulated entertainment all doors and windows must remain closed” would be suspended insofar as it relates to music between 08.00 and 23.00 on the same day to an audience of up to 500, but the condition would continue to apply if there was regulated entertainment after 23.00.
- 3.19 More general licence conditions (e.g. those relating to overall management of potential noise nuisance) that are not specifically related to the provision of entertainment (e.g. signage asking patrons to leave quietly) will continue to have effect.
- 3.20 Licence conditions imposed for live or recorded music activities will only apply if the activity meets the criteria of having more than 500 people present, and / or the activities are taking place between 23.00 and 08.00.
- 3.21 These conditions will, in effect, be suspended between 08.00 and 23.00 if a performance of live music or the playing of recorded music takes place before an audience of 500 people or fewer, but will remain on the face of the licence for when these activities may take place under other circumstances.
- 3.22 Where a performance of live music or the playing of recorded music on relevant licensed premises is not licensable, it remains possible for anyone to apply for a review of a licence or certificate, if there are appropriate grounds to do so.

### Proportionality

3.23 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

## **4. Consultation**

- 4.1 The application has been subject to the statutory consultation process involving a newspaper advertisement and display of public notices in the vicinity of the site for 28 days.
- 4.2 The public consultation period ran until 5<sup>th</sup> November 2020, all representations received by this date have been included in this report.
- 4.3 All Responsible Authorities, relevant ward members, and the Town / Parish Council have been notified of the application and all statutory requirements in relation to notification requirements have been complied with.

## **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Any decision made by the Licensing Sub-Committee does not have effect until:
- the end of the period given for appealing against the decision; or
  - if the decision is appealed, until the appeal is disposed of.
- 5.2 An appeal may be lodged by either the applicant or a party to the hearing that has made a relevant representation.



- 5.3 Parties to the hearing must be informed of the decision within 5 working days of the hearing (or within 5 working days from the last day of the hearing if it takes place over multiple days).

## **6. Financial Implications**

- 6.1 There are no specific financial implications arising from this application.
- 6.2 However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all of the costs incurred. The impact of these additional costs (if any) will therefore need to be met from within existing revenue budgets.

## **7. Legal Advice and Implications**

- 7.1 A Council Solicitor will be in attendance at the hearing to provide appropriate legal advice to the Licensing Sub-Committee in relation to specific aspects of the application / hearing, however the advice below is generally applicable to all applications.
- 7.2 Hearings under the Licensing Act 2003 operate under the Licensing Act 2003 (Hearings) Regulations 2005.
- 7.3 In accordance with Regulation 18 of the Licensing Act 2003 (Hearings) Regulations 2005, the authority may take into account documentary or other information produced by a party in support of their application, representations or notice either before the hearing or, with the consent of all parties, at the hearing.
- 7.4 The Panel may accept hearsay evidence and it will be a matter for the Licensing Sub-Committee to attach what weight to it that they consider appropriate. Hearsay evidence is evidence of something that a witness neither saw nor heard, but has heard or read about.
- 7.5 The Secretary of State's guidance to the Licensing Act 2003 is provided to licensing authorities in relation to the carrying out of their functions under the 2003 Act. It also provides information to magistrates' courts hearing appeals against licensing decisions and has been made widely available for the benefit of those who run licensed premises, their legal advisers and the general public. It is a key medium for promoting best practice, ensuring consistent application of licensing powers across England and Wales and for promoting fairness, equal treatment and proportionality.

- 7.6 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182. The guidance is therefore binding on all licensing authorities to that extent. However, the guidance cannot anticipate every possible scenario or set of circumstances that may arise and, as long as licensing authorities have properly understood this guidance, they may depart from it if they have good reason to do so and can provide full reasons.
- 7.7 In addition to the above, members are reminded that all decisions must be taken in accordance with the Council's Statement of Licensing Policy (adopted 3<sup>rd</sup> June 2020).
- 7.8 Departure from the guidance and / or Statement of Licensing Policy could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.

## **8. Risks and Mitigation**

- 8.1 The statutory requirements in relation to the consideration of this application are detailed in this report. It is essential that the Sub-Committee act in accordance with these statutory provisions and take account of statutory guidance.
- 8.2 Failure to do this exposes the Council to significant risk of legal challenge, the consequences of which could result in financial and / or reputational damage to the Council.
- 8.3 Members are therefore urged to fully consider the information in this report when making a decision regarding this application, and to ensure that any decision made is justifiable, proportionate and based on the promotion of one or more of the Licensing Objectives.
- 8.4 Council officers are present at the meeting today and can provide additional advice to members of the Sub-Committee should this be required. In addition, a copy of the statutory guidance and Statement of Licensing Policy is available for members to review should they wish to do so.

## **9. Accountable Officer(s)**

Alan Pogorzelec, Licensing Manager, Community Safety and Street Scene

**Hearing Procedure**

- 1 The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
- 2 The Chair will ask the applicants to formally introduce themselves.
- 3 The Licensing Officer will outline the procedure to be followed at the hearing.
- 4 Hearing Procedure:-
  - i. The Licensing Officer will introduce the report.
  - ii. Questions concerning the report can be asked both by Members and the applicant.
  - iii. The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
  - iv. Members may ask questions of those parties
  - v. With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
  - vi. The applicant / licensee (or his/her nominated representative) will then be asked to:-
    - a) detail the application;
    - b) provide clarification on the application and respond to the representations made.
  - vii. The applicant / licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
  - viii. The applicant will then be given the opportunity to sum up the application. The Licensing Officer will then detail the options.
  - ix. There will then be a private session for members to take legal advice and consider the application.
- 5 The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.

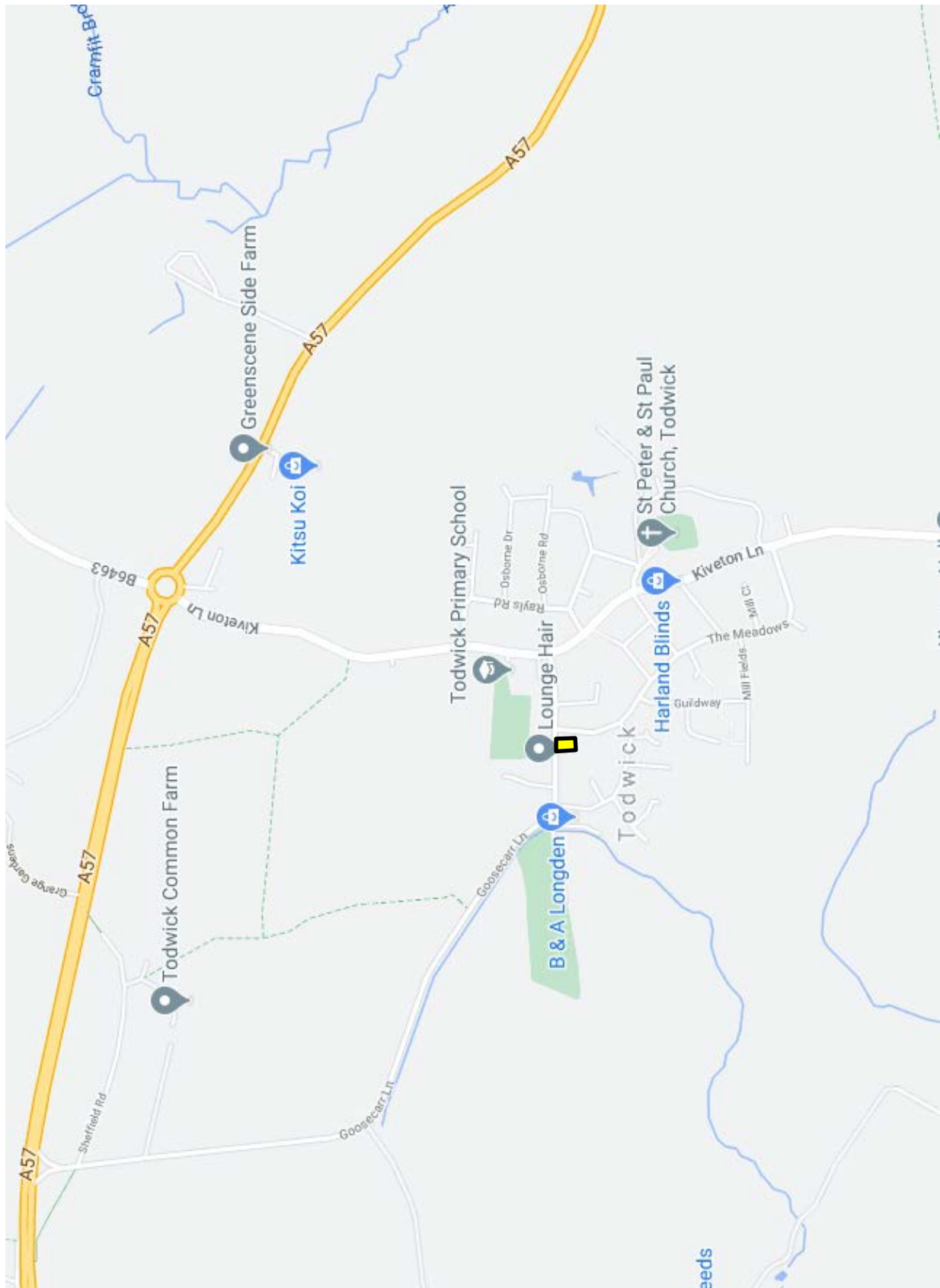
**Notes:**

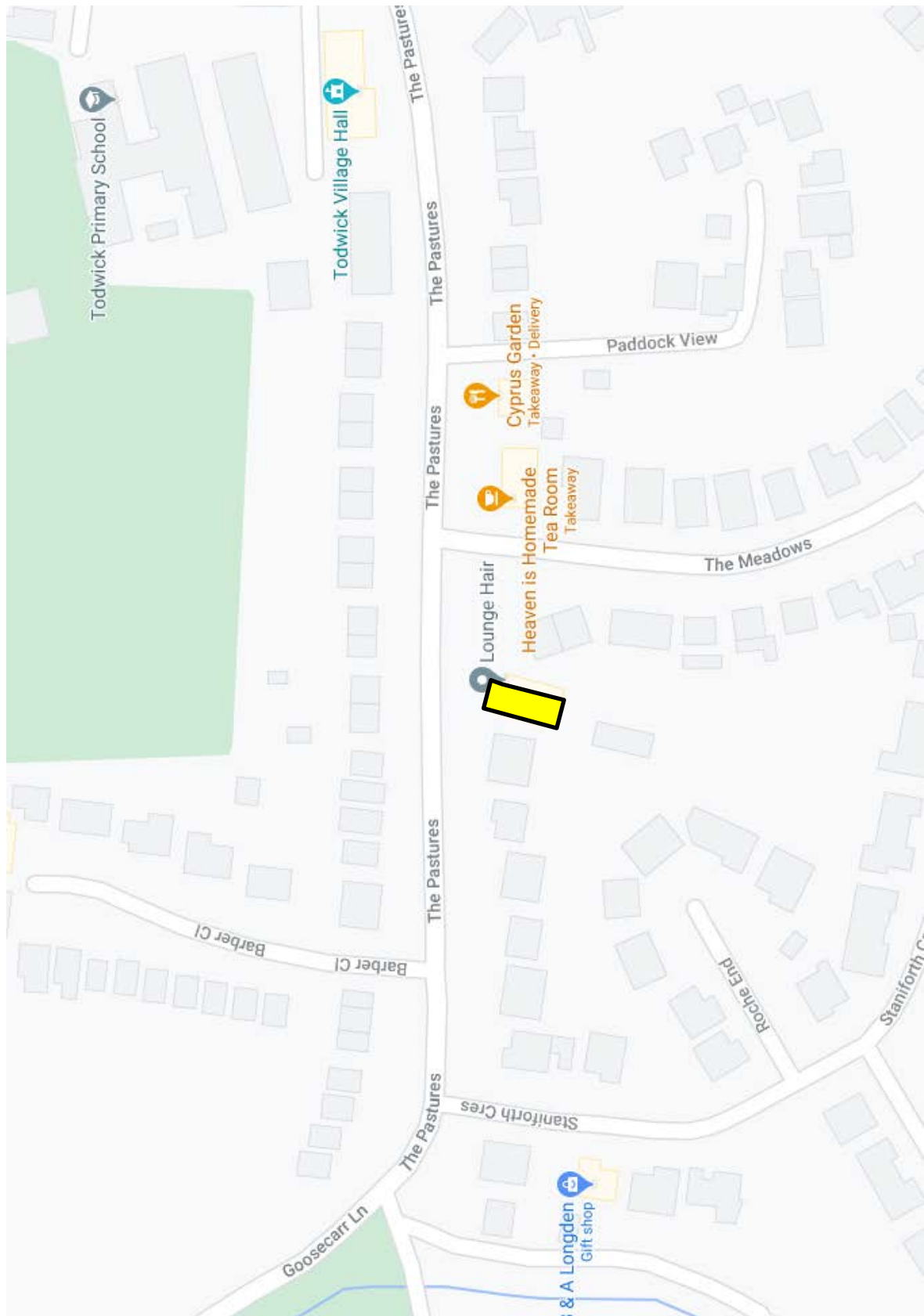
- At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.

- The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

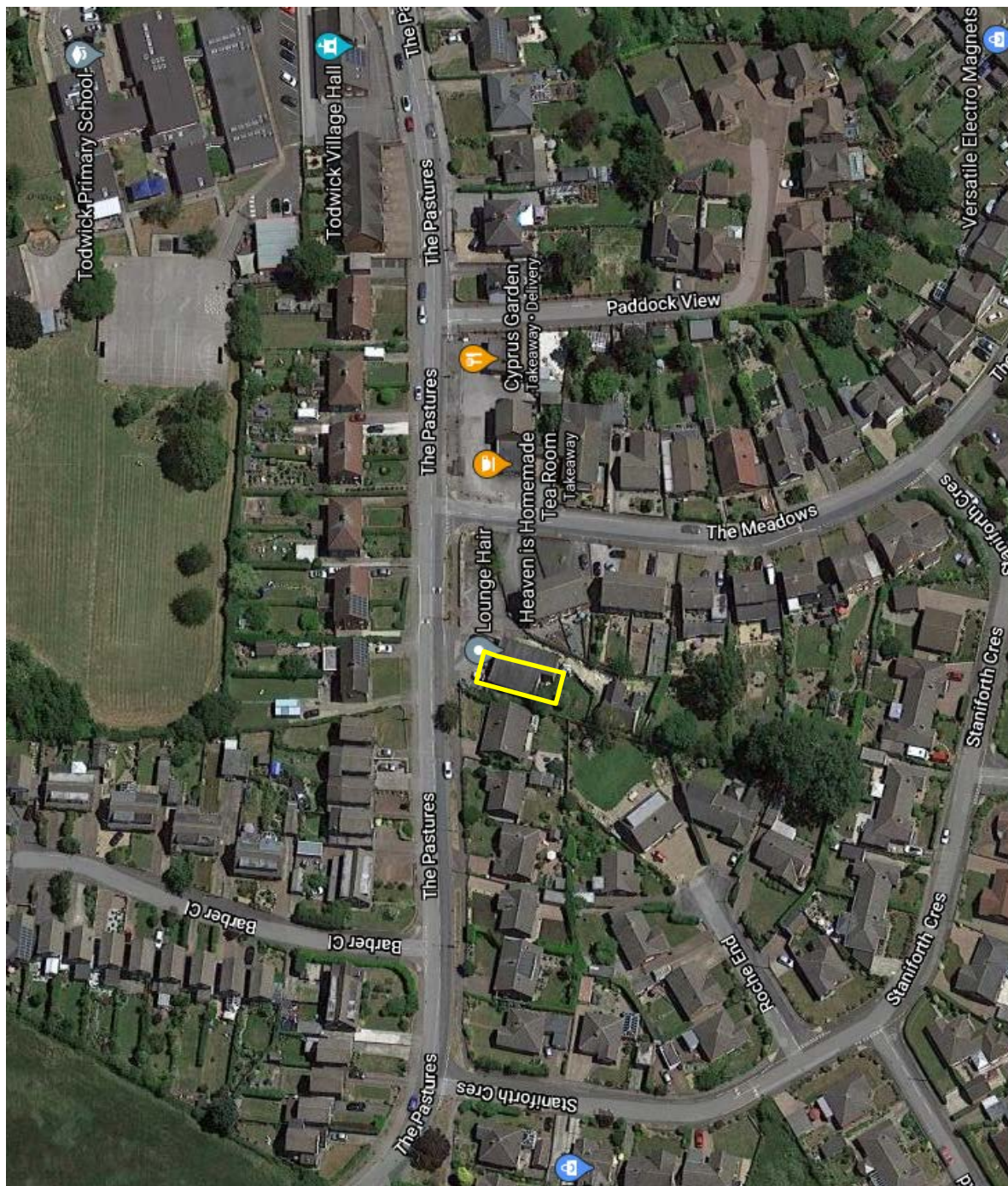
# APPENDIX 1

## Premises Location













# APPENDIX 2

## APPLICATION FORM

Application for a premises licence to be granted  
under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases  
ensure that your answers are inside the boxes and written in black ink. Use additional sheets if  
necessary.  
You may wish to keep a copy of the completed form for your records.

I/we GILLIAN FAREINGTON-LEE & GARETH NEIL ASTLE  
(insert name(s) of applicant)  
apply for a premises licence under section 17 of the Licensing Act 2003 for the premises  
described in Part 1 below (the premises) and I/we are making this application to you as  
the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 - Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description

20 THE PASTURES  
TODNICK

Post town	SHEFFIELD	Post code	S26 1JH
Telephone number at premises (if any)			
Non-domestic rateable value of premises	£		

#### Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) ☒ please complete section (A)
- b) ☐ please complete section (B)
- i. ☐ as a limited company
- ii. ☐ as a partnership
- iii. ☐ as an unincorporated association or
- iv. ☐ other (for example a statutory corporation)
- c) ☐ please complete section (B)
- d) ☐ please complete section (B)
- e) ☐ please complete section (B)

Current postal address if different from premises address	
[REDACTED]	
Post Town	SHEFFIELD
Daytime contact telephone number	
[REDACTED]	
E-mail address (optional)	
[REDACTED]	

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please provide name and registered address of partner in the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	[REDACTED]
Address	[REDACTED]
Registered number (where applicable)	[REDACTED]
Description of applicant (for example, partnership, company, unincorporated association etc.)	[REDACTED]
Telephone number (if any)	[REDACTED]
E-mail address (optional)	[REDACTED]

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
01	10	2020

If you wish the licence to be valid only for a limited period, when do you wish it to end?

Day	Month	Year

3

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Licensing Act 2003 (L1) in respect of an independent hospital ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐
- I am making the application pursuant to a
  - o statutory function or ☐
  - o a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev) <input type="checkbox"/>
Surname		First names		
FARRINGTON-LEE		GILLIAN		
I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes				
Current postal address if different from premises address				
[REDACTED]				
Post Town				
SHEFFIELD				
Daytime contact telephone number				
[REDACTED]				
E-mail address (optional)				
[REDACTED]				

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev) <input type="checkbox"/>
Surname		First names		
ASTLE		GAZEL NEIL		
I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes				

2

Please give a general description of the premises (please read guidance note 1)  
 The premises is currently an interior design shop with a hairdress attached to the side. Recently it has been a village mini supermarket. It is situated on a main road near other shops and a takeaway. There are residential houses nearby and a car park to the front of the building. An enclosed garden is at the back with access.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I) ☐
- j) dancing (if ticking yes, fill in box J) ☐
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K) ☐

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

4

A

Plays		Standard days and times (please read guidance note 6)		Will the performance of a play take place indoors or outdoors or both - please tick (please read guidance note 2)		Indoors		Outdoors		Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)								
Mon			State any seasonal variations for performing plays (please read guidance note 4)								
Tue											
Wed											
Thur											
Fri											
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)								
Sun											

5

B

Films			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)		
Standard days and timings (please read guidance note 6)	Indoors	Outdoors	Both		
Day	Start	Finish			
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
Please give further details here (please read guidance note 3)					
State any seasonal variations for the exhibition of films (please read guidance note 4)					
Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)					

6

C

Indoor sporting events			Please give further details (please read guidance note 3)		
Standard days and timings (please read guidance note 6)	Indoors	Outdoors	Both		
Day	Start	Finish			
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
Please give further details (please read guidance note 3)					
State any seasonal variations for indoor sporting events (please read guidance note 4)					
Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)					

7



E

Live music Shows days and times (please read guidance note 6)			Will the performance of live music take place Indoors or outdoors or both - please tick (please read guidance note 2)			Indoors Outdoors Both		
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed								
Thur								
Fri			State any seasonal variations for the performance of live music (please read guidance note 4)					
Sat								
Sun								
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)					

9

D

Boxing or wrestling Shows days and times (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick (please read guidance note 2)			Indoors Outdoors Both		
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed								
Thur								
Fri			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)					
Sat								
Sun								
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)					

8

G

Performances of Dance		Will the performance of dance take place indoors or outdoors or both - please tick (please read guidance note 2)		Indoors		Outdoors		Both	
Day	Start	Finish							
Mon									
Tue									
Wed									
Thur									
Fri									
Sat									
Sun									

Please give further details here (please read guidance note 3)

State any seasonal variations for the performance of dance (please read guidance note 4)

Non standard times. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)

F

Recorded music		Will the playing of recorded music take place indoors or outdoors or both - please tick (please read guidance note 2)		Indoors		Outdoors		Both	
Day	Start	Finish							
Mon	9am	11pm							
Tue	9am	11pm							
Wed	9am	11pm							
Thur	9am	11pm							
Fri	9am	11pm							
Sat	9am	11pm							
Sun	9am	11pm							

Please give further details here (please read guidance note 3)

State any seasonal variations for the playing of recorded music (please read guidance note 4)

Non standard times. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)		Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	
Mon			Will this entertainment take place indoors or outdoors or both - please tick (please read guidance note 2)
Tue			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Wed			Please give further details here (please read guidance note 3)
Thur			State any seasonal variations for entertainment of a similar nature that falling within (e), (f) or (g) (please read guidance note 4)
Fri			
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar nature to those listed in the column on the left please list (please read guidance note 5)
Sun			

12

**I**

Provision of facilities for making music (please read guidance note 6)		Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	
Mon			Will the facilities for making music be indoors or outdoors or both - please tick (please read guidance note 2)
Tue			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Wed			Please give further details here (please read guidance note 3)
Thur			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left please list (please read guidance note 5)
Sat			
Sun			

13

J

Provision of facilities for dancing or dancing and other entertainment (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)
Day	Start	Finish	Indoors Outdoors Both
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please give a description of the facilities for dancing you will be providing

Please give further details here (please read guidance note 3)

State any seasonal variations for providing dancing facilities (please read guidance note 4)

Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)

14

K

Provision of facilities for entertainment of a kind that falls within 1 or 1 Standard days and timings (please read guidance note 6)			Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)
Day	Start	Finish	Indoors Outdoors Both
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please give a description of the type of entertainment facility you will be providing

Please give further details here (please read guidance note 3)

State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within 1 or 1 (please read guidance note 4)

Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within 1 or 1 at different times to those listed in the column on the left, please list (please read guidance note 5)

15



**L**

Late night refreshment		Will the provision of late night refreshment be made indoors, outdoors or both? (please tick, please read guidance note 2)	
Day	Start	Finish	Indoors Outdoors Both
Mon			<input type="checkbox"/>
Tue			<input type="checkbox"/>
Wed			<input type="checkbox"/>
Thur			<input type="checkbox"/>
Fri			<input type="checkbox"/>
Sat			<input type="checkbox"/>
Sun			<input type="checkbox"/>

Please give further details here (please read guidance note 3)

State any seasonal variations for the provision of late night refreshment (please read guidance note 4)

Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 5)

16

**M**

Supply of alcohol		Will the supply of alcohol be for consumption (please tick box) (please read guidance note 7)	
Day	Start	Finish	On the premises Off the premises Both
Mon	12pm	11pm	<input checked="" type="checkbox"/>
Tue	12pm	11pm	<input type="checkbox"/>
Wed	12pm	11pm	<input type="checkbox"/>
Thur	12pm	11pm	<input type="checkbox"/>
Fri	12pm	11pm	<input type="checkbox"/>
Sat	12pm	11pm	<input type="checkbox"/>
Sun	12pm	11pm	<input type="checkbox"/>

State any seasonal variations for the supply of alcohol (please read guidance note 4)

New years eve until 1am

Non standard timings. Where you intend to use the premises for the supply of alcohol at times to those listed in the column on the left, please list (please read guidance note 5)

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	GILLIAN FARRINGTON-LEE
Address	TOONICK SHEFFIELD
Postcode	
Personal Licence number (if known)	RM3346
Issuing licensing authority (if known)	RMBC

17

**N** Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 5)

**O** State any seasonal variations (please read guidance note 4)

New Years eve until 1:50am.

Day	Start	Finish
Mon	9am	11:30pm
Tue	9am	11:30pm
Wed	9am	11:30pm
Thur	9am	11:30pm
Fri	9am	11:30pm
Sat	9am	11:30pm
Sun	9am	11:30pm

Hours premises are open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

Non standard limitations. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

**P** Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (D.O.D.s) (please read guidance note 9)

The licensee or persons authorised will be running the management policies and procedures that will be in place. These policies and procedures will adhere to all four licensing objectives and regulations.

b) The prevention of crime and disorder

- Clear CCTV inside and out of premises
- Safe to Decibel limits
- Door Supervisors Authorised by SIA if needed
- Incidents register maintained at all times
- Explicitly register maintained at all times
- No irresponsible drinks promotions that may lead to excessive consumption
- Specific drinking up times / free water supplied

c) Public safety

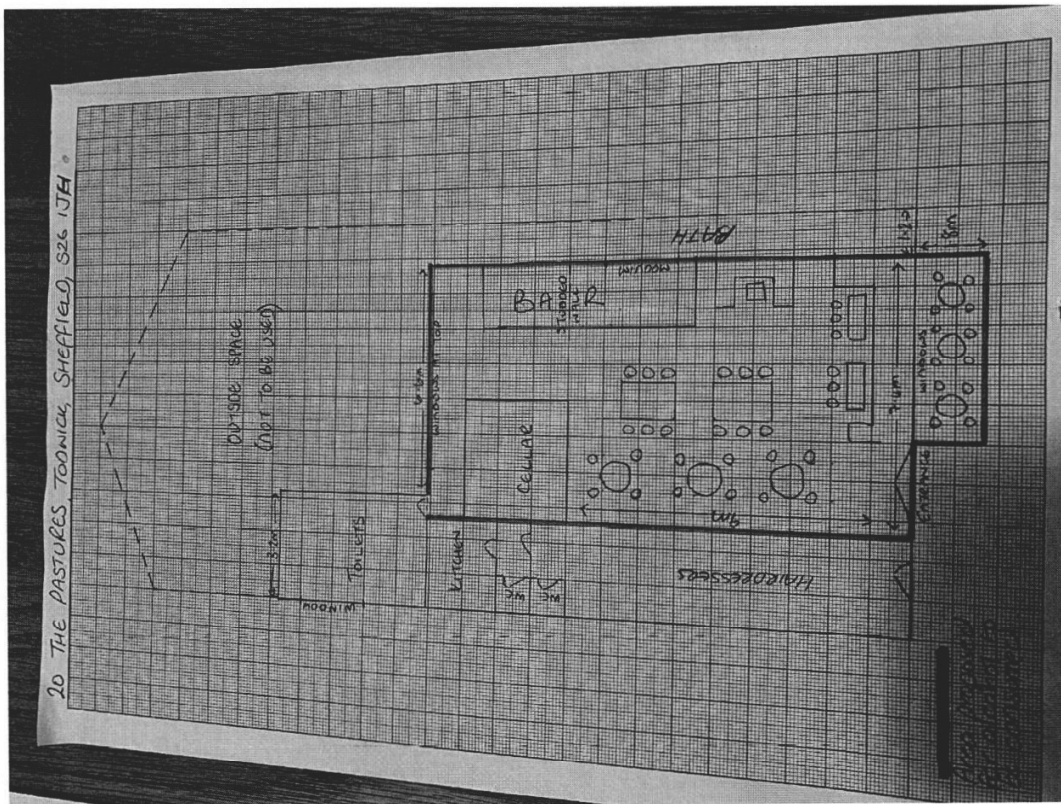
- All access points and emergency exits shall be kept free of obstruction
- Capacity levels will never be exceeded
- Appropriate fire safety procedures in place and policies followed
- All appliances regularly checked
- Bottles and glasses and rubbish will be removed from public areas on a frequent basis

d) The prevention of public nuisance

- License holder or persons authorised by licensee will ensure they or staff regularly patrol the premises to ensure orderly conduct of patrons
- Clear notices asking patrons to leave quietly and respect neighbours. License holder or persons authorised will also monitor patrons leaving to ensure that neighbours' peace of mind is not disturbed
- The closure of glasses will be permitted to leave the premises

e) The protection of children from harm

- Proof of age policy enforced
- Challenge 21/25 adhered to for any individual who appears to be under the age of 21/25
- No admission of children after 9pm and always accompanied by an adult - signs will be displayed



Please tick yes ☐ ☐ ☐ ☐ ☐ ☐

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have enclosed the plan of the premises and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 183 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	[Redacted]
Date	07/10/20.
Capacity	DIRECTOR

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	[Redacted]
Date	07/10/20.
Capacity	DIRECTOR

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

20



and any premises licence to be granted or varied in respect of this application made by GILLIAN FARRINGTON-LEE + GARY NEIL ASTLE  
(full name of prospective premises supervisor)


concerning the supply of alcohol at  
20 THE PASTURES  
TOOWICK  
SHEFFIELD  
S26 1JH

(name and address of premises to which application relates)

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number 2M 3346  
(insert personal licence number, if any)

Personal licence issuing authority  
ROTHESHAM METROPOLITAN BOROUGH COUNCIL  
(insert name and address and telephone number of personal licence issuing authority, if any)

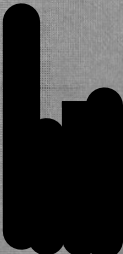
Signed 

Name (please print) GILLIAN FARRINGTON-LEE

Date 07/10/20

Consent of individual to being specified as premises supervisor

I, GILLIAN FARRINGTON-LEE  
(full name of prospective premises supervisor)

of 

(name of prospective premises supervisor)

(home address of prospective premises supervisor)

herby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

20 THE PASTURES  
(type of application)

by GILLIAN FARRINGTON-LEE + GARY NEIL ASTLE  
(name of applicant)

relating to a premises licence  
(number of existing licence, if any)

for 20 THE PASTURES  
TOOWICK  
SHEFFIELD  
S26 1JH

(name and address of premises to which the application relates)

# APPENDIX 3

## CPU

### Representation

**From:** Shista Ashraf <[Shista.Ashraf@rotherham.gov.uk](mailto:Shista.Ashraf@rotherham.gov.uk)>

**Subject:** RE: 20 The Pastures Todwick

Hi Keeley,

Following my visit to the premises this morning and having read the application, I wish to formally object to the application as I feel the premises are not suitable for what the applicant is proposing.

The proposed use will cause noise complaints and disamenity to the local area if it was to be granted as the applicant is requesting.

The area is mainly residential and there is a bungalow in close proximity to the site.

The occupiers of the bungalow are likely to be affected by the noise nuisance element from the proposed use especially from patrons leaving the premises late at night.

In addition to this if the applicant was to have any live music events on the premises after the application was granted this would also cause noise complaints as the building is not adequately sound proofed against noise and in its current condition it is only suitable for playing soft background music indoors.

The proposed opening hours of 09:00 – 23:30hrs are excessive given the location and need to be reduced to 09:00 – 22:00hrs if the applicant was to be granted.

The 3 tables proposed for outdoor use are not suitable for the location and should be removed as the site should only be granted indoor use.

I am happy to represent this case on behalf of Environmental Health.

Kind regards  
Shista

## APPENDIX 4

# Interested Party Representations

**From:** clerk@todwick-pc.gov.uk <clerk@todwick-pc.gov.uk>  
**Sent:** 19 October 2020 12:13  
**To:** Licensing <Licensing@rotherham.gov.uk>  
**Cc:** Lisa Underwood-Parkin <lisa.underwood-parkin@rotherham.gov.uk>  
**Subject:** RE: FW: 20 The Pastures - application for a Premises Licence

Good afternoon!

Todwick Parish Council formally objects to the application at 20 The Pastures, Todwick on the grounds of public safety and the prevention of public nuisance:-

1. There is insufficient parking to accommodate those customers who if the licence is granted will undoubtedly be travelling to the premises. This has road safety and nuisance issues (noise etc).
2. The closing time should be reduced to 10.30pm, having regard to the proximity of and effect on all residential properties.
3. The property is adjacent to bungalows with elderly residents and particular account should be taken of the adverse effect on their lives.

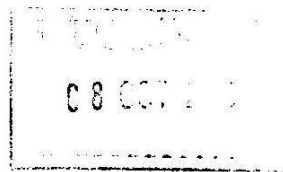
Please acknowledge receipt of the objections.

Best regards

Rod Walker

Clerk & Financial Officer  
Todwick Parish Council

*This email is sent on behalf of Todwick Parish Council and may contain information which is confidential and is intended only for use of the recipient/s named above. If you are not an intended recipient, you are hereby notified that any copying, distribution, disclosure, reliance upon or other use of the contents of this email is strictly prohibited. If you have received this email in error, please notify the sender and destroy it. Emails are not secure and may contain viruses, you are advised to scan all messages for viruses with your own anti-virus programme.*



Licensing Manager  
Riverside House  
Main Street  
Rotherham  
S60 1AE

29 September 2020

Dear Sirs,

Reference - Licensing application 20 The Pastures, Todwick.

As residents close to 20 The Pastures, we are very concerned about the affect on this area of the village should a licence be granted.

The application premises are in very close proximity to the homes of elderly people, a number of whom live alone. The Pastures already accommodates vehicles visiting the school, existing daytime businesses and those of residents during the day and overnight. Off street parking for number 20 is very limited and it is therefore to be expected that clients of the venue will park along the Pastures and the narrow surrounding roads creating traffic flow issues during the daytime and potential noise and disturbance late at night to an area which is currently quiet and peaceful in the evening and night time.

In consideration of the above, we feel that 2 of the licensing objectives (i.e. a. Public safety, and b. prevention of public nuisance) are at risk should this application be granted.


Yours faithfully,

[Redacted signature block]

[Redacted]  
[Redacted]  
Todwick  
S26 [Redacted]

TO WHOM IT MAY CONCERN

I AM WRITING TO EXPRESS MY  
CONCERN ABOUT THE DRINKING/EATING  
HOUSE TO BE BUILT AT THE  
PASTURES TODWICK. S26.  
IT IS MOST UNSUITABLE, JUST A FEW  
POINTS: NOISE, LITTER, PARKING,  
BEHAVIOUR.  
WHAT WILL HAPPEN TO THE TRANQUIL  
OF THE OLD, DISABLED PEOPLE <sup>ITY</sup>  
WHO LIVE NEARBY, OF WHICH I  
AM ONE.





**Conditions agreed with  
South Yorkshire Police****Conditions agreed with South Yorkshire Police**

1. A colour CCTV system to be fitted, maintained and in use at all times whilst the premises are open. The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder. CCTV footage shall be downloaded and provided to South Yorkshire Police on request. Members of the management team will be trained in the use of the system.
2. Incident and refusal book maintained, such records to be retained for at least 12 months and available for inspection on request.
3. The Challenge 21 scheme must operate including a refusals log, signage and the maintenance of staff training records.
4. It is considered that for the nature of the operation door supervisors will not be required however, the use of door supervisors will be risk assessed on an event-by-event basis and a written record of the risk assessment be kept at site for 6 months and made available to the Police or an Officer of the Licensing Authority upon request. Where engaged, door staff shall be licensed by the SIA.
5. It is considered that for the nature of the operation plastic/polycarbonate drinking vessels will not be required however, a risk assessment will be undertaken should unusual events takes place and management deem it necessary
6. Drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose
7. Persons under the age of 18 years must be accompanied and supervised by a responsible adult and are not permitted after 21:00 hours unless accompanied by a responsible adult and attending a family type function or dining
8. Staff will receive training on matters concerning underage sales, drugs policies, and operating procedures. Records of such training will be kept and made available for inspection of the authorities.

**Conditions agreed with****Conditions agreed with Rotherham MBC Licensing****RMBC Licensing****1. Incident register.**

- 1.1. An incident register shall be maintained and kept on site at all times to record all incidents involving anti-social behaviour, injury and ejections from the premises. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the incident, and details of the nature of the incident and names of any other staff involved or to whom the incident was reported.
- 1.2. The register will be checked and signed on a weekly basis by the DPS or, in the absence of the DPS, the manager who shall be nominated in Writing.
- 1.3. This register shall be made available for inspection by South Yorkshire Police or Local Authority Enforcement Officers immediately upon request.

**2. Refusals Register.**

- 2.1. A refusals register shall be maintained and kept on site at all times to record all occasions where refusal to sell alcohol has taken place. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the refusal, and a description of the person(s) refused. The register shall be checked and signed on a weekly basis by the DPS or, in the absence of the DPS, the manager who shall be nominated in Writing.
- 2.2. The register shall be made available for inspection by South Yorkshire Police or a Local Authority Enforcement Officer on request.

**3. Training.**

- 3.1. New staff shall receive induction training prior to the commencement of their employment at the premises, including drug awareness, underage sales training, and serving to persons who are drunk.
- 3.2. Staff refresher training shall take place on an annual basis and shall be recorded.
- 3.3. All staff training records shall be retained on the premises, maintained by the DPS or Premises Licence Holder, and made available immediately for inspection upon request by South Yorkshire Police or Local Authority Enforcement Officers.

4. Proof of age.

4.1. The premises shall adopt a Challenge 25 proof of age scheme. Signage shall be displayed in the premises that Challenge 25 is the age verification policy adopted at the premises.

4.2. Notices shall be displayed in the premises where they can be seen clearly to advise customers that it is unlawful for persons under 18 to purchase alcohol or for any persons to purchase alcohol on behalf of a person less than 18 years of age.

5. Open vessels.

5.1. Customers shall not be permitted to take vessels containing alcoholic products into the premises, and no open vessels containing alcoholic products shall be allowed to be taken from the premises save for consumption in an external area provided for that purpose whilst the premises are conducting licensable activities.

6. Public nuisance.

6.1. Customers shall be reminded by way of clear and prominent notices at the entrance/exit door to please leave the premises quietly and have consideration for any neighbouring residential or business properties.

7. Door supervision.

7.1. The licence holder shall undertake a risk assessment of the premises to determine whether door supervisors shall be required.

7.2. Whenever there are anticipated changes to the normal operating framework of the premises, where it is reasonable to assume there will be an increase in customers, for example a home football game or the advertising and promoting of a sporting event, a risk assessment shall be carried out by the premises licence holder to determine whether door supervisors shall be required. The risk assessment shall be documented in a register, kept at the premises and available for inspection by the Police or Council licensing enforcement officer upon request. The risk assessment shall comply with any advice given by South Yorkshire Police or Council licensing officers in respect of door supervisors.